



# City of San Leandro

Meeting Date: September 6, 2016

## Minutes

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**File Number:** 16-437 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.C.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Jeff Kay  
Acting Assistant City Manager

**FINANCE REVIEW:** Not Applicable

**TITLE:** Highlights of the Rules Committee Meeting of July 25, 2016

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### CITY OF SAN LEANDRO

#### CITY COUNCIL RULES COMMITTEE

July 25, 2016  
9:00 AM - 10:30 AM

San Leandro City Hall  
835 East 14th Street  
San Leandro, California  
Sister Cities Gallery

#### HIGHLIGHTS

##### 1. CALL TO ORDER

The meeting was called to order at 9:03 a.m.

##### 1. A. Attendance

Committee members present: Mayor Pauline Cutter, Councilmember Lee Thomas, Councilmember Deborah Cox

City staff present: City Manager, Chris Zapata, Interim Chief of Police, Jeff Tudor; Interim Assistant City Manager Jeff Kay; City Clerk Tamika Greenwood; City Attorney Rich Pio Roda; Community Development Director, Cynthia Battenberg; Deputy Community Development Director Tom Liao; Public Works Director, Debbie Pollart

Public present: Darlene Evans

**1. B. Announcements**

None.

**2. DISCUSSION ITEMS**

**2. A. Discussion Regarding a Possible Chinese Name for San Leandro**

Sbeydeh Walton provided the update. The City held a community meeting on May 25, 2016. Eight people attended and in a 7-1 vote they approved Chinese characters. The Rules Committee approved of the proposed characters and recommended the item be presented to the full council.

**2. B. Review and Discussion of the Noise Ordinance as it relates to Leaf Blowers**

Public Works Director Debbie Pollart provided an overview of the current ordinance and what other jurisdictions are doing to limit noise pollution from leaf blowers.

**Recommendation: The Committee agrees that the current start time of 8 a.m. should remain and the ordinance should not change. Staff is directed to conduct educational outreach regarding use of leaf blowers to implement a “Good Neighbor Policy.” Staff will disseminate information using Next Door and the City’s website.**

Public Comment: Darlene Evans commented that the City should change the ordinance to limit leaf blower use to one hour past dusk.

**2. C. Discussion of Tenant Protection Measures**

Tom Liao presented updates for a city ordinance on Tenant Protection Measures and introduced key features and requirements.

The committee discussed key portions of the ordinance including:

- a. Amount of relocation fee
- b. Time Limit to vacate property
- c. Landlord required to pay relocation fee within 5 days of tenant notice to vacate property

Staff recommends a \$10 per unit fee to be collected annually from landlords with the business license tax as cost recovery for implementing the program due to increasing the reach of the rent review ordinance.

**Recommendation: Bring to the full Council in September as a discussion item.**

**2. D. Councilmember Handbook Review**

Council discussed participation in outside governmental appointments and how to manage the budget for travel. We will bring the handbook in sections and continue to review.

**3. PUBLIC COMMENTS**

None

**4. COMMITTEE MEMBER COMMENTS**

None

**5. SCHEDULING OF FUTURE AGENDA ITEMS**

The Committee scheduled the following items for the September 26, 2016 Rules Committee:  
*Drone Restrictions, Code Compliance Discussion (Grass/weed ordinance) and Councilmember Handbook*

**6. ADJOURN**

The meeting adjourned at 10:42 a.m.